



POSITION: DIRECTOR OF ARTISTIC PROGRAMMING (Full Time)
REPORTS TO: Executive Director
POSTED: September 14, 2017

JOB SUMMARY:

Under supervision of the Executive Director, the Director of Artistic Programming fulfills the artistic vision of the Confluence Arts Center (CAC), thereby ensuring that the institution serves its mission in the community. With primary responsibility for conceptualizing, contracting and implementing performance and visual arts programming for CAC, as well as oversight of educational outreach, this cross-disciplinary position interacts with internal and external partners, sets and meets revenue goals for programs and expands collaborations with artists, managers, producers, promoters and other presenters. The ideal candidate will be a pragmatic organizer and collaborator with a proven intellectual track record and excellent knowledge of a variety of art disciplines.

MAJOR RESPONSIBILITIES INCLUDE:

- Position CAC as a first-class cultural asset in the state of Wisconsin by initiating and developing artistic and educational collaborations and creative partnerships that will support the artistic and business objectives of the organization and help the CAC achieve its ambitions.
- Responsible for setting the calendar of events across disciplines (including, but not limited to: theatre, dance, visual art, spoken word, musicians, and comedic acts). Serve as content authority for exhibitions, ensuring balance of schedule and value for audiences in the community and the art world.
- Negotiate and execute presenting, co-production, and venue agreements; contribute to the research, development, and presentation of new exhibitions and projects.
- Prepare and monitor exhibition budgets and expenses.
- Oversee the direction and delivery of CAC visual arts programming, including exhibitions by international artists and cultural producers as well as a range of visual arts educational activities.
- Conduct original research, negotiate with artists and lending institutions, and supervise installations of visual art.
- Cultivate relationships with donors, collectors, and the broader art world, building support for CAC artistic program through gifts, purchases and exhibition fundraising efforts.

- Helps to devise and participates in outreach programming and audience development activities related to the organization.

REQUIREMENTS:

- The ideal candidate will hold a postgraduate degree in Art History, Arts Management, or related study, as well as in-depth knowledge of the visual arts and art outreach programming.
- The candidate must be able to demonstrate a clear vision of their own curatorial practice.
- The candidate must have exceptional interpersonal and relationship management skills with the ability to develop effective partnerships and to persuade and negotiate; strong knowledge of and relationships with regional, national, and international arts and culture organizations is required.
- The candidate must maintain the highest level of awareness in theatre arts and education practice.
- The candidate must be available to work flexible hours during events with evenings and weekends as needed to oversee programs and participate in other center activities.
- The candidate must have a proven ability to work in partnership, connect, and collaborate with others both internally and externally.
- The candidate must be computer literate and have the ability to work with specific computer software.

EDUCATION AND/OR EXPERIENCE:

- A Master's Degree in relevant area of study (e.g. Art History, Arts Management) from a nationally accredited institution is preferred.
- Previously demonstrated strong leadership, mentoring and training abilities in artistic programming and outreach, as well as experience in multi-use facilities, is required.
- A minimum of 4 years' experience in programming and management in an art organization, museum, or public gallery is required.
- Strong interpersonal and communication skills are desirable as the applicant will need to mentor/instruct a diverse student, faculty, staff, administrative, community, and professional base of clientele.
- Experience in curatorial studies and knowledge of international artists is preferred.

OTHER SKILLS AND ABILITIES:

- Ability to respond to common inquiries or complaints from customers, regulatory agencies, or members of the business community. Ability to write speeches and articles for publication that conform to discipline specific style and format. Ability to effectively present information to patrons, public groups, and/or the Board of Directors.
- Strong artistic, strategic planning, and resource management skills.
- Excellent administrative skills and experience necessary to manage systems and workflow.

- Demonstrable knowledge and understanding of education and community practices and outreach efforts.
- Demonstrable knowledge of marketing and audience development.
- Ability to prioritize, multitask, and adapt with varying paces of work flow.

WORK ENVIRONMENT:

- While performing the duties of this job, the employee is frequently required to sit. The employee is occasionally required to stand and walk.
- The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and color vision. The noise level in the work environment is usually moderate.

BENEFITS: Eligible for all standard benefits available to other full-time employees.

ABOUT US:

The Confluence Arts Center

Scheduled to open in fall 2018, the Confluence Arts Center (CAC) will be located in downtown Eau Claire, Wisconsin and will include a 1,200-seat theatre and a flexible 400-seat theatre, rehearsal, dance and community rooms; visual arts studio and galleries, labs for sound and lighting, set and exhibit design, recording arts, multimedia production and costume design; a scene shop equipped to support the maker space and vocational training initiatives; administrative offices for management, University of Wisconsin-Eau Claire faculty and Visit Eau Claire staff. The CAC offers the community a facility capable of providing transformative training, learning and creative opportunities. CAC will operate in support of a mission that is focused on augmenting and developing regional education opportunities in the performing and visual arts for people of all ages and backgrounds.

Eau Claire

Nestled in northwestern Wisconsin's Chippewa Valley, approximately 85 miles east of Minneapolis-St. Paul, Eau Claire was incorporated in 1872. Eau Claire boasted a population of 65,883 during the 2010 U.S. Census. Statewide, Eau Claire has experienced a population increase of approximately 3% since 2010, second only to Madison, the state's capital. Originally a lumber town, Eau Claire has become a cultural hub for the arts, music festivals, and fine dining, among other attractions. The community has a diverse and expanding economic base in manufacturing, information technologies, healthcare and retail trade. Eau Claire is also home to the University of Wisconsin-Eau Claire and its award-winning music program. Eau Claire is a great place for recreation in any of its four seasons. Whether you enjoy bicycling, boating, skiing, golfing or fishing, the Chippewa Valley is full of places for recreational activities. In the last several years, Eau Claire has been recognized as one of the best cities in the nation for work-life balance, one of the best places to retire, one of the best small places for business and careers and one of the most secure places to live.

The Buzz Surrounding Eau Claire

Eau Claire has always been special, but now it's getting the recognition it deserves. Check out what news outlets throughout the nation are saying:

http://communityfortheconfluence.org/about_us/

TO APPLY: Submit cover letter and resume to: careers@confluenceeauclaire.com

This position will be open until filled.